CIA
FIRE & SECURITY

PROVIDING PEACE OF MIND
Since 1982

JOB DESCRIPTION
Project Engineer

SALARY D.O.E. | FULL TIME | PERMANENT
MONDAY TO FRIDAY | OCCASIONAL OUT-OF-HOURS WORK

ABOUT US

CIA Fire & Security Ltd is a leading security business based in Cirencester, Gloucestershire.

Our systems can be seen all over the United Kingdom and parts of Europe. We pride ourselves on installing and maintaining bespoke security and fire protection solutions utilising the latest proven technology.

Since 1982, CIA has evolved from a one-man operation into a successful company with over 80 members of staff. We have developed a strong reputation for providing a fantastic level of service, reliability and uncompromising expertise. This reputation has been earned by recommendations from satisfied customers, local authorities and business providers.

CIA has been successful in delivering a wide range of amenities to clients, supported by a reliable and dedicated 24-hour service team. In extending the operational areas, customer service has been maintained, with particular focus paid to fulfilling client requirements and expectations.

CIA is proud to be BAFE SP203-1 approved and NSI Gold accredited for both security and fire alarm systems. CIA is certified by ISO 9001:2015, which highlights our commitment to excellence. We are on the approved register of installers for over 35 different constabularies within the UK and Ireland.

ROLE OVERVIEW

Take ownership of the technical delivery of fire and security projects. Co-ordinate engineers and subcontractors, manage quality, safety, documentation and finances, commission systems and hand over cleanly to Service with full records. This is a senior role and a clear step into management, working closely with the Installation Manager and supporting site teams.

KEY RESPONSIBILITIES

- Plan projects from initiation through to handover, including drawings, RAMS and commissioning plans
- Co-ordinate install teams and specialist subcontractors, ensuring job packs, materials and access are in place
- Monitor progress against programme, resolving issues and keeping stakeholders informed
- Audit installations for quality, safety and compliance with NSI Gold, BAFE, and British Standards
- Commission systems, complete as built documentation and deliver clear client handovers
- Support commercial control by validating take offs, managing variations and tracking labour and materials

EXPERIENCE & QUALIFICATIONS

- Project engineering or senior installation experience in fire and security, typically 3+ years
- Commissioning experience on mainstream platforms such as Advanced, Kentec, Apollo, Hochiki, Texecom, Paxton, Ajax or Dahua
- Comfortable reading and producing drawings and schedules
- FIA training units or equivalent manufacturer training, ECS or CSCS card. SSSTS, PASMA and IPAF are an advantage

SKILLS & ATTRIBUTES

- Strong planning and co-ordination skills, able to manage multiple projects
- Practical, hands-on problem solving with methodical fault finding and commissioning
- Clear communication with clients, engineers, contractors, and management
- High attention to detail on documentation, safety and compliance

BENEFITS

- Competitive salary, company vehicle or allowance and fuel card
- 25 days holiday plus bank holidays
- Life assurance cover & private medical insurance
- Structured training plan with manufacturer and FIA courses

READY TO APPLY?

Send your most recent up-to-date CV and supporting Cover Letter to
info@ciafireandsecurity.co.uk