



PROVIDING PEACE OF MIND
Since 1982

JOB DESCRIPTION

Service / Small Works Engineer

COMPETITIVE SALARY (BASED ON EXPERIENCE / QUALIFICATIONS) | FULL TIME | PERMANENT
COMPANY PHONE / LAPTOP & VEHICLE | CALL OUT ALLOWANCE PROVIDED
28 DAYS ENTITLEMENT (INCL. BANK HOLIDAYS)

ABOUT US

CIA Fire & Security Ltd is a leading, security business based in Cirencester, Gloucestershire.

Our systems can be seen all over the United Kingdom and parts of Europe. We pride ourselves on installing and maintaining bespoke security and fire protection solutions utilising the latest proven technology.

Since 1982, CIA has evolved from being a one-man operation into a successful company with over 80 members of staff. We have developed a strong reputation for providing a fantastic level of service, reliability and uncompromising expertise. This reputation has been earned by recommendation from satisfied customers, local authorities and business providers.

CIA has been successful in delivering to clients with a wider range of amenities, supported by a reliable and dedicated 24-hour service team. In extending the operational areas, continued customer service has been captured, with particular focus paid in fulfilling client requirements and expectations.

CIA is proud to be BAFE SP203-1 approved and NSI Gold accredited for both security and fire alarm systems. CIA is certified by ISO 9001:2015, which highlights our commitment to excellence. We are on the approved register of installers for over 35 different constabularies within the UK and Ireland.

ROLE OVERVIEW

Field based engineering role carrying out preventative maintenance, call outs, small works

CORE DUTIES

- Working within and adhering to all Health & Safety standards, CIA quality system procedures and NSI engineering standards
- Servicing and maintaining security and fire systems
- Call outs and small works to security and fire systems
- Takeovers and upgrades for security and fire systems
- Identify and classify upgrade opportunities whilst on client sites
- Advise clients of any compliance issues, and offer recommendations
- Manage tasks via a PDA , mobile and emails
- Report regularly and concisely to service coordinators
- Provide after hours call out via a rota system
- Support CIA engineer colleagues with tasks as and when required
- Ensure all CIA equipment is kept in a compliant and clean condition
- Undertake any other related works the company deems relevant to the position

ABOUT YOU

- Health & Safety training records, ECS/CSCS
- Minimum at least 3 years working as an engineer
- Apprenticeship training records
- FIA/equivalent qualifications
- Relevant sector experience/qualifications
- IT hardware/software experience/qualifications
- Proactive problem solving abilities
- Excellent attention to detail - presentation of documentation and letter correspondence
- Full UK driving licence
- Must pass a CRB/DBS check
- Be able to work alone or as part of a team
- Excellent communication skills
- Excellent time keeping
- Strong Customer Service skills

READY TO APPLY?

Great!
Send your most recent up to date CV
and supporting Cover Letter
to info@ciafireandsecurity.co.uk