



Job Description: Alarm Response Officer

The CIA Alarm Response Team provides an invaluable first response service for all our clients, 24 hours a day, 365 days a year.

MAIN DUTIES:

- ◆ First response to intruder / fire alarm activation's
- ◆ To patrol and secure the premises of business clients
- ◆ Locking and unlocking duties
- ◆ Keyholding
- ◆ Incident logging
- ◆ General admin duties



DESIRABLE QUALITIES:

- ◆ Previous security experience is not essential but would be beneficial
- ◆ Current SIA license
- ◆ Full training for the role will be given



ESSENTIAL REQUIREMENTS:

- ◆ Ability to multi-task and prioritise
- ◆ Ability to work in a stressful environment
- ◆ Self-starter used to working by themselves
- ◆ Flexible
- ◆ Reliable
- ◆ Observant and diligent
- ◆ Excellent communication skills
- ◆ Must have a clean driving license
- ◆ No criminal record
- ◆ Non smoker

SALARY AND HOURS:

This position is a total of 42 hours made up of evening, night and weekend shifts.

Flexibility is essential, shift patterns may change at short notice and the successful candidate will be required to help cover holidays and sickness. You will be required to work bank holidays.

The holiday entitlement for this role is the equivalent of 28 days inc Bank Holidays.

The salary will be dependent on the candidate.



FIRE & SECURITY

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